

Online Enrollment & Bill Payment

Manage and track your employees' health care coverage right from your desktop!

The Local Choice is pleased to offer you a new service from Anthem.com that allows you to enroll your employees and pay your premiums online.

Here's a quick look at the two services:

Online Enrollment and Maintenance

- Change membership
- Update enrollment information
- Add a new employee
- Terminate an employee
- Review a complete list of those enrolled in your health plan

Online Bill Payment

- Pay online
- No checks to write or postage to pay

Want to learn more? Take a look at the Online Enrollment System tutorial. Simply go to:

www.anthem.com

Select **Employers**, and Virginia as your site. On the Employer Home page, select "NEW! Online Enrollment System Tutorial.

Here's how to get started. If you like what you see in the tutorial and want to register to get started, simply click [TLC Register Now](#) on the left navigation bar. Complete the Benefits Manager Services Registration form and fax or mail it to the location shown on the form.

It's important to note that electing the Online Bill Payment feature simply allows you to post a payment to your account. You will still be required to send us the usual paper documentation of changes to your bill. There is a 48-hour turnaround from the time you make the online payment until it is posted to Anthem's account. Even if you register, you will still have the ability to submit payment via check if you'd like. The choice is yours!

If you have any questions regarding the Online Enrollment or Online Bill Payment program, please contact Aretha Young (804) 354-3380.