



**COMMONWEALTH OF VIRGINIA**  
*DEPARTMENT OF HUMAN RESOURCE MANAGEMENT*

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DIRECTOR

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101 N. 14<sup>th</sup> Street  
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February 14, 2018

Dear Employee or Former Employee:

The Affordable Care Act (ACA) requires employers to provide a 1095 form to employees and former employees showing that they have been offered health insurance coverage. The Commonwealth of Virginia recently sent you this form for calendar year 2017. Unfortunately, there was an error made on your 1095 form.

You received a 1095 form that is missing a list of your covered dependents. A revised 1095 form with the correct information will be mailed to you no later than March 2.

This information has no impact on the reporting of coverage to the IRS that confirms you and your covered dependents have complied with the individual shared responsibility provision of the ACA through your Commonwealth of Virginia coverage. You can be assured that the correct information is being supplied to the IRS.

Please keep your 1095 form as a record of your health coverage along with this letter. It is not necessary to include the form when filing your 2017 tax return. Here is a link to the IRS website which may be helpful:

<https://www.irs.gov/affordable-care-act/questions-and-answers-about-health-care-information-forms-for-individuals>

We regret this error and any inconvenience you may have experienced.

Sincerely,

Department of Human Resource Management  
Office of Health Benefits