

BES ACA Reconciliation Report Codes

Class Codes:	FT	Full-time
	PT	Part-time
	R	Retiree
	X	COBRA Qualified Beneficiary
	XD	COBRA Qualified Beneficiary-Disability
	SS	Surviving Spouse
	SC	Surviving Child
	LS	Spouse in Split Medicare Contract
	LC	Child in Split Medicare Contract

Offer Codes:	Hyphen (-)	Not in this group
	Asterisk (*)	Not in this group
	WP	New full-time participant not yet eligible for coverage in this group
Note:		New full-time participants should have a WP for the month in which they are hired. The WP changes to W when the participant becomes eligible for coverage. See samples.
	W	Participant is eligible for coverage but chose to waive enrollment Note: New full-time and part-time participants should have a W for the month in which they become eligible for coverage. The W changes to E when the participant enrolls in coverage. See samples.
	E	Participant is enrolled in coverage Note: The E changes to a hyphen or an asterisk when the participant is no longer eligible for coverage in this group.
	F	Employer failed to offer coverage to ACA-eligible participant

BES ACA Reconciliation Report Samples

Sample 1: Participant is full-time and enrolled January – September.

<JAN> Class / Offer	<FEB> Class / Offer	<MAR> Class / Offer	<APR> Class / Offer	<MAY> Class / Offer	<JUN> Class / Offer	<JUL> Class / Offer	<AUG> Class / Offer	<SEP> Class / Offer
FT / E								

Sample 2: Participant is new and full-time February 9; full-time, eligible for coverage, and waived in March; full-time and enrolled July – August; no longer eligible in September.

<JAN> Class / Offer	<FEB> Class / Offer	<MAR> Class / Offer	<APR> Class / Offer	<MAY> Class / Offer	<JUN> Class / Offer	<JUL> Class / Offer	<AUG> Class / Offer	<SEP> Class / Offer
- / -	F / WP	FT / W	FT / W	FT / W	FT / W	FT / E	FT / E	- / -

Sample 3: Participant is new and full-time April 1, eligible for coverage and enrolled April –September.

<JAN> Class / Offer	<FEB> Class / Offer	<MAR> Class / Offer	<APR> Class / Offer	<MAY> Class / Offer	<JUN> Class / Offer	<JUL> Class / Offer	<AUG> Class / Offer	<SEP> Class / Offer
- / -	- / -	- / -	FT / E					

Sample 4: Participant is part-time and enrolled January – April; full-time and enrolled May – June; no longer eligible in July.

<JAN> Class / Offer	<FEB> Class / Offer	<MAR> Class / Offer	<APR> Class / Offer	<MAY> Class / Offer	<JUN> Class / Offer	<JUL> Class / Offer	<AUG> Class / Offer	<SEP> Class / Offer
PT / E	PT / E	PT / E	PT / E	FT / E	FT / E	- / -	- / -	- / -