

THE LOCAL CHOICE E-NEWS

Department of State and Local Health Benefits Programs

January 24, 2017

Mailing Procedure for IRS 1095 Forms Sent to Health Plan Participants

IRS 1095 forms required under the Affordable Care Act (ACA) will be mailed to health plan participants beginning the week of January 30, 2017. Please see the attached document with additional information which may be helpful to employees.

The Office of Health Benefits (OHB) has set up a process for returned mail:

- The U.S. Postal Service will send returned 1095 forms to the State Health Benefits Program's mailing house, which will forward them to the appropriate agency Benefits Administrator.
- For terminated employees and retiree group members, Benefits Administrators should send returned 1095 forms to DHRM at the Office of Health Benefits, 101 N. 14th Street, 13th Floor, Richmond, VA 23219.
- These pressure sealed forms contain HIPAA-protected information on both participants and dependents. It is the Benefits Administrator's responsibility to ensure confidentiality in handling. Forms sent to DHRM should be packaged securely when sent through interoffice mail or the U.S. Postal Service.

A new ACA reconciliation report is available in FTP folders that reflects BES changes submitted in December. The certification site will be temporarily offline while the ACA 1095 form mailing is completed. Once the mailing is done, the online site will be available so that groups can review the information. However, no changes will be allowed.

Letter on Credit Protection Services Related to Earlier Anthem Breach

In February 2015, Anthem announced that it had been the victim of a sophisticated cyberattack and provided credit protection services to all members. This included an option to enroll in enhanced services for two years free of charge. Those services will expire beginning in February 2017 depending on the date the member enrolled. Members in state and The Local Choice (TLC) health plans administered by Anthem who enrolled in the enhanced services will be receiving a communication from AllClear by email or letter confirming the expiration and providing their options.

If your employees have questions, please ask them to use the contact information in their individual communication.

Please do not reply to this e-mail. You may send inquiries to the TLC mailbox at tlc@dhrm.virginia.gov.