

THE LOCAL CHOICE E-NEWS

Department of Human Resource Management State and Local Health Benefits Programs

February 7, 2020

Mailing of IRS 1095 Forms to TLC Health Plan Participants

IRS 1095 forms for 2019 required under the Affordable Care Act (ACA) were mailed to TLC health plan participants on January 31, 2020.

The U.S. Postal Service will send returned 1095 forms to the mailing house for the DHRM Office of Health Benefits. The forms will then be forwarded to the appropriate TLC group benefits administrator. It is the responsibility of the benefits administrator to forward the returned forms to the intended recipient whenever possible. Returned 1095 forms that cannot be forwarded should be sent unopened to DHRM at the Office of Health Benefits, 101 N. 14th Street, 13th Floor, Richmond, VA 23219. Forms sent to DHRM should be packaged securely to ensure confidentiality of HIPAA-protected information.

If you are notified by an employee that their 1095 form was not received by the middle of February, please send a request to tlc@dhrm.virginia.gov for a duplicate form. The request should include the employee's name, BES ID and a current mailing address.

***Please do not reply to this e-mail. You may send inquiries to
tlc@dhrm.virginia.gov.***