



2015 Flu Shot Clinic Guidelines For TLC Groups

During this flu season, TLC employers may make arrangements with local Anthem/Express Scripts participating retail pharmacies to come onsite to give flu shots at no cost to plan members.

The following guidelines apply when setting up a clinic with a local pharmacy:

- The local pharmacy must participate with Anthem/Express Scripts and file flu shot claims online. Members cannot file flu shot claims.
- Groups may begin to hold flu shot clinics as soon as pharmacies have vaccine.
- Groups may determine whether covered family members, as well as employees, will participate in the flu shot clinic.
- Only covered plan members who bring their TLC plan ID card will receive flu shots at no cost.
- TLC Key Advantage and TLC HDHP members are covered through Anthem and must get their flu shots from an Anthem participating pharmacy.
- The group is responsible for asking the pharmacy how to handle those without TLC Key Advantage or TLC HDHP coverage.
- Kaiser Permanente HMO members will have to pay for onsite flu shots and cannot file for reimbursement. They may receive free flu shots at Kaiser medical centers.
- While employees who are not enrolled in TLC health plans may participate, they will have to pay to receive the flu shot and will not be reimbursed by the TLC health benefits program.
- Flu shot claims must be processed by the pharmacy. The TLC plans will not reimburse flu shots through any other method.
- The participating pharmacy must agree to take covered members' ID card numbers back to the pharmacy for electronic processing, and agree to the same contracted rates as flu shots provided at its pharmacy. The TLC plans will not reimburse any extra fees for pharmacies coming onsite, or manually submitted paper claims.

Important: Plan members cannot receive free flu shots from a pharmacy unless it participates with Anthem/Express Scripts prescription drug plan administrator.

If you choose to use a participating Virginia health department to provide a clinic onsite, VDH must get approval from Anthem prior to conducting the clinic. A participating health department must file the claims with Anthem through the medical benefit.