

4. Are dependents to be offered coverage? Yes No

If yes, eligibility requirements will be outlined in benefits material.

5. Do you want to cover dependents of deceased employees until the end of the month following the employee's death? If so, full premium is required and no plan changes are permitted. Yes No

6. Are retirees to be offered coverage? Yes No

Note: Elected officials are not eligible for Retiree coverage.

If yes, please explain terms and conditions including definition of retiree eligibility. _____

7. Please describe any employees or classes of employees to be specifically excluded from coverage. _____

8. Please specify whether the eligibility information in this section differs in any way from the eligibility criteria for your current health benefits program. _____

III. CONTRIBUTION REQUIREMENTS

TLC Minimum Employer Contributions:

- Full-Time: 80% of average single cost
- No employer contribution is required for dependents if more than 75% of eligible employees enroll
- If less than 75% enroll, the employer must pay at least 20% of the cost of Dependent Coverage
- If Part-Time coverage is offered the employer must pay a minimum of 50% of the amount contributed toward Full Time employee coverage at all membership levels
- HDHP contributions are calculated separately from other contribution calculations
 - Minimum employer contributions for HDHP are 80% F/T single employee cost and 20% of dependent cost
- Higher contributions are permitted and encouraged
- No contributions are required for retirees but are encouraged

1. Will employees be required to contribute to obtain employee coverage? Yes No

If yes, please list the amounts of employer and employee contributions:

2. Will employees be required to contribute to obtain dependent coverage? Yes No

If yes, please list the amounts of employer and employee contributions:

3. Do you offer employees a Section 125 pre-tax premium program? Yes No

Note: Cafeteria plan limitations will apply.

4. Will retirees be required to contribute to obtain retiree coverage? Yes No

If yes, please list the amounts of employer and retiree contributions:

5. Will retirees be required to contribute to obtain dependent coverage? Yes No

If yes, please list the amounts of employer and retiree contributions:

IV. FINANCIAL AND STATISTICAL INFORMATION

• Please Complete For All Current Health Benefits Plan(s) Offered By Your Group:

1. Provide current carrier(s), policy number(s), name and type of plan (HMO, PPO, POS, indemnity, etc):

Name _____ Policy # _____ Type Plan _____

Name _____ Policy # _____ Type Plan _____

Name _____ Policy # _____ Type Plan _____

2. Provide a benefit plan booklet or certificate outlining the current health benefits plan(s), and note any recent changes for each of the plans maintained by your group.

3. Please list your rate history and claims “experience” (if available) for the past three years. Rate history is required.

Information Attached

4. Please attach, if applicable, a full explanation of any special financial arrangements such as fully insured, Administrative Services Only (ASO), holding reserve funds, aggregate stop loss, deficit recovery agreements, minimum premium, etc. that are in effect.

Information Attached

V. PLAN DEMOGRAPHICS

Do you currently have group coverage with Anthem Blue Cross and Blue Shield? Yes No

If yes, you do not need to submit financial or statistical information. However, we must have your signature to authorize release of this information from Anthem so that we can establish rates for the benefit plans requested.

Signature _____ Title _____

Print Name _____

1. Provide current census information about eligible employees/retirees for each benefit plan offered to include the details listed below. You may use the chart provided in item 4, attach the information in a separate report, or send it electronically to tlc@dhrm.virginia.gov.

All groups, please complete items 2 and 3.

- Coverage category (active, retiree, COBRA, all other employees)
- Employee identification number
- Gender and date of birth
- Type of membership (Employee Only, Employee and One Dependent, Family or waived status)
- Job classification (regular full-time or regular part-time)

2. NUMBER OF TOTAL ELIGIBLE EMPLOYEES _____

Number of Active Employee Participants _____ Number of Retiree Participants NOT Eligible for Medicare _____

Number of COBRA Participants _____ Number of Retiree Participants Eligible for Medicare _____

4. Complete the charts to show the demographic make-up of your group, attach the data in a separate report, or transmit electronically to tlc@dhrm.virginia.gov. Only needed if not currently covered by Anthem.

ACTIVE COVERAGE

Age Range	Number Of Employee Only		Number Of Employee Plus One Dependent		Number Of Family	
	Male	Female	Male	Female	Male	Female
0-29						
30-39						
40-44						
45-49						
50-54						
55-59						
60-64						
Over 65						
<i>Total</i>						

RETIREE COVERAGE

Age Range	Number Of Retiree Only		Number Of Retiree Plus One Dependent		Number Of Retiree Plus Family	
	Male	Female	Male	Female	Male	Female
0-55						
56-59						
60-64						
65-69						
70-74						
75-79						
Over 80						
<i>Total</i>						

VI. CERTIFICATION (Signature Required)

I certify that the information supplied by me on this application is accurate to the best of my knowledge.

Signature _____ Title _____

Print Name _____

Application prepared by (please print) _____
(Name) (Title) (Date)

Telephone number (_____) _____ Fax number (_____) _____

E-mail Address _____

TLC gives you the option of a printed or electronic proposal. Please select one of the following:

- Printed Electronic

Forward this completed application to:

The Local Choice Health Benefits Program
 Commonwealth of Virginia
 Department of Human Resource Management
 101 North 14th Street – 13th Floor
 Richmond, VA 23219
 (804) 371-0185
 E-mail: tlc@dhrm.virginia.gov
 Web: www.thelocalchoice.virginia.gov (This form is available on the Web site.)