



**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF HUMAN RESOURCE MANAGEMENT**

Group Administrator Memo #08-02

To: Group Benefits Administrators
From: State and Local Health Benefits Programs
Date: August 13, 2008
Re: 2008-09 Creditable Coverage Disclosure

It is time once again to inform The Center for Medicare and Medicaid Services (CMS) that your drug coverage under all Key Advantage contracts and the TLC High Deductible Health Plan are creditable. As with last year, you are expected to file this notification electronically with CMS within 60 days of the close of the plan year.

Attached is a link to last year's Sequential Memo 07-03. The responses from last year have not changed from our perspective other than plan year dates:

<http://www.thelocalchoice.virginia.gov/policiesandproc/memos/memolist.htm>.

Also attached is a link to CMS for Guidance and Instructions which will assist you if you have questions: http://www.cms.hhs.gov/CreditableCoverage/Downloads/2007-09-25_CCDisclosure2CMSUpdatedGuidance.pdf.

Additional information is available at

http://www.cms.hhs.gov/CreditableCoverage/Downloads/2007-09-25_CCDisclosure2CMSInstructionsScreenShots.pdf.

Should you have questions, please feel free to contact Walter E. Norman, TLC Program Manager at (804) 786-6460 or via e-mail at walter.norman@dhrm.virginia.gov.