



THE LOCAL CHOICE E-NEWS

Department of Human Resource Management Office of Health Benefits

Get Ready for Open Enrollment Coming Soon May 2-16, 2023

April 25, 2023

Exciting News! It's almost time for the annual Open Enrollment period **May 2 – 16, 2023** where your employees can make their health plan elections to change their health plan, add or remove family members or waive coverage under the TLC Program.

Elections made during this period, changes to premiums and health benefits will take effect July 1, 2023.

Employees can make their elections **beginning May 2** using [Cardinal HCM](#). They may also print, sign and submit a completed [enrollment form](#) to Human Resources by the **close of business on Tuesday, May 16**.

Employees can visit the [TLC's Open Enrollment page](#) for additional information and to access Cardinal's Quick Guide for Open Enrollment – Localities, enrollment form and benefits summaries for Active and Early Retirees.

Remember, no election is required if there are no health plan coverage changes.

Enroll or make changes on time! The deadline is **Tuesday, May 16, 2023**.

Please do not reply to this e-mail. You may send inquiries to The Local Choice mailbox at tlc@dhrm.virginia.gov.