



COMMONWEALTH OF VIRGINIA HEALTH BENEFITS

COMMONWEALTH OF VIRGINIA DEPARTMENT OF HUMAN RESOURCE MANAGEMENT Group Administrator Memo # 23-03

To: TLC Group Benefits Administrators
From: State and Local Health Benefits Programs
Date: August 3, 2023
Re: 2023 TLC In-Person Benefits Administration Training

TLC Benefits Administration Training Beginning September 12, 2023

TLC localities will have the opportunity to attend the ****In-Person**** Benefits Administration Regional Training. We will provide information on the 2023-24 TLC health benefits program. The training will provide information regarding policy and provisions, plan offerings and much more!

There are five locations and a total of six sessions that will be held between September 12 and October 4 throughout the Commonwealth. The training session schedule and registration will be posted on The Local Choice website at:

<https://www.thelocalchoice.virginia.gov/communications/baregionaltrainingschedule.html>.

Each Group Benefits Administrator must register individually. The registration is limited to 2 Group Benefits Administrators per locality. After you complete your registration, you will receive a confirmation.

Registration is Thursday, August 3 – Friday, August 11, 2023. Please make plans now to attend the training within your region. We look forward to seeing you!

If you have any questions, please contact the TLC Policy Team at TLCPolicy@dhrm.virginia.gov.

Please do not reply to this e-mail. You may send inquiries to The Local Choice mailbox at tlc@dhrm.virginia.gov.



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